



**Kenya National Highways Authority**

Quality Highways, Better Connections

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**GENERAL MANAGER (MAINTENANCE)**

**INTERNAL MEMO**

<b>TO:</b> Procurement Manager	<b>From:</b> General Manager-Maintenance <b>REF:</b> KeNHA/MTCE/PROC/ VOL.6 (08) <b>Date:</b> Wednesday, May 31, 2017
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**CONSULTANCY SERVICES FOR SUPERVISION OF STAGE CONSTRUCTION OF  
POSTA (NAIBOR) – KISIMA – MARALAL (A4) ROAD  
TENDER No. KeNHA/1565/2017**

**RE: REQUEST FOR TENDER CLARRIFICATIONS**

We have a letter Ref . KeNHA/1565/2017/20170529(1) dated 29<sup>th</sup> May 2017 seeking clarifications on the above mentioned tender,

We wish to make amendments as follows:

1. On the Key Personnel Page 20, and 61)
2. Evaluation Grid on Page 20
3. Detailed Description of services – On Page 57

1. On staff requirements: Key Personnel; Materials Engineer/Deputy Resident Engineer.

**Key expert 3: Materials Engineer/Deputy Resident Engineer  
(Page 61)**

**Specific professional experience**

*Amended to read;*

“Must have extensive broad experience in material investigation, testing and quality control for highway design and construction works, contract administration for at least 6 years and more specifically have recent service as a Materials Engineer on at least two highway construction contracts of comparable magnitude. Knowledge of FIDIC contract procedure is mandatory. Previous experience on road projects in similar environment will be an advantage.”

On Page 20

2. Replace the Evaluation Grid on Page 20 to Read as follows:

<b>ITEM</b>	<b>Evaluation Grid</b>	<b>MAXIMUM SCORE</b>
Firms Experience and Organisation		10
Comments on terms of reference		5
Methodology and Work plan		13
Time table of activities		2
<b>Total score for Organization and Methodology</b>		<b>30</b>

### **KEY PERSONNEL**

1. Project director (max. 7 points)		
a. Qualification and skills		1
b. General professional experience		2
c. Specific professional experience		4
2. Resident Engineer (max. 15points)		
a. Qualification and Skills		1
b. General professional experience		4
c. Specific professional experience		10
3. Materials/Deputy Resident Engineer (max. 13 points)		
a. Qualification and Skills		1
b. General professional experience		4
c. Specific professional experience		8
4. Surveyor (max. 8 points)		
a. Qualification and Skills		1
b. General professional experience		2
c. Specific professional experience		5
5. Works Inspectors (3No. each max. 9 points, Total 27 Max)		
a. Qualification and Skills		2X3
b. General professional experience		2X3
c. Specific professional experience		5X3
<b>Total score for Key Personnel</b>		<b>70</b>

**3. Section 3.5.15 amended to read as follows:**

**“3.5.15.Phase 2: Services During the Defect Liability Period**

Four (4) man-month inputs is foreseen for the Resident Engineer and Two (2) man month each for Deputy Resident Engineer and One (1) Site Inspector, during the maintenance period which should be utilized on intermittent basis as deemed appropriate for the following services (without being limited to):”

All other sections of the page 57 remain the same.



Eng. Mutii Kivoto,

**For: GENERAL MANAGER – MAINTENANCE**



# Runji & Partners

Consulting Engineers & Planners Ltd



Since 1984

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KENYA NATIONAL HIGHWAYS AUTHORITY GENERAL MANAGER (M)		RECEIVED
Our ref: KeNHA /1565/2017/20170529(1)	DATE	Eng Kandie Please deal urgently
29 May 2017	29 MAY 2017	
General Manager, (Maintenance). Kenya National Highways Authority (KeNHA). P.O. Box 49712-00100 <b>NAIROBI, KENYA.</b>	M (Mw) 31/5/2017	Opuge Please do a memo clarifying and we forward a soft & hard copy to PM Date 31/5

Our ref: KeNHA /1565/2017/20170529(1)

29 May 2017

General Manager, (Maintenance).  
Kenya National Highways Authority (KeNHA).  
P.O. Box 49712-00100  
**NAIROBI, KENYA.**

Dear Sirs,

**RE: Selection of Consulting Services for: SUPERVISION OF STAGE CONSTRUCTION OF POSTA (NAIBOR) – KISIMA – MARALAL (A4) ROAD**

### REQUEST FOR CLARIFICATIONS

Pursuant to Section 5 (Terms of Reference) on Staff Requirements, we request the following Clarifications:

**(1) On Staff Requirements: Key Personnel : Materials Engineer/ Deputy Resident Engineer, (Page 20, 61):**

- i. The RFP requires the Materials/Deputy Resident Engineer to have at least 6 years' experience in evaluation of Contractor's claims (page 61). It would be difficult to get a Materials Engineer with a combination of such experience – Materials' experience and Claims expertise. We are kindly requesting whether you could waive the Claims experience for the Materials Engineer/Deputy Resident Engineer and propose a Claims expert as Key Expert. Experience in Contractor's Claims is already given as part of the required qualifications for the Resident Engineer.
- ii. On the evaluation grid (page 20), the total score for key personnel adds upto 67. The maximum score given equals 70. Kindly redistribute the marks.

**(2) On Detailed Description of the Services : Services During Defects liability Period : Resident Engineer, Deputy Resident Engineer, Site Inspector , Laboratory Technician & Surveyor (Page 57):**

- i. Section 3.5.15 of the TOR states that the Resident Engineer's foreseen input is 6 months and 3 months each for the Deputy Resident Engineer, Site Inspector, Materials Technologist and Surveyor during the Defects Liability Period. This contradicts what is provided in section 6.1 (Staff required). Kindly clarify which supercedes the other.

**Directors:** Runji Ngware B.Sc(Eng.), M.Sc(Eng.), MIEK., MACEK, R.Eng., R.Cons.Eng.(Managing); B.Sc(Eng.), J.Mburu B.Sc(Eng), MIEK., R.Eng. Marius Nyaga John B.Sc(Eng), MIEK., R.Eng.

Member of FIDIC through the Association of Consulting Engineers of Kenya (ACEK)

Kindly consider our requests and confirm.

Thank you in advance for your response.

Yours sincerely,

For: **Runji & Partners Ltd**



**Runji & Partners**

**Consulting Engineers & Planners Ltd.**

**P. O. Box 68053 - Phone: 2717213 / 4 Nairobi**

Eng. Runji Ngware OGW

Managing Director.

**Directors:** **Runji Ngware** B.Sc(Eng.), M.Sc(Eng.), MIEK., MACEK, R.Eng., R.Cons.Eng.(Managing); B.Sc(Eng.), **J.Mburu** B.Sc(Eng), MIEK., R.Eng. **Marius Nyaga John** B.Sc(Eng), MIEK., R.Eng.

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