



LEGAL NOTICE NO.....

THE KENYA ROADS ACT, 2007
(No. 2 of 2007)

THE KENYA ROADS (ROADSIDE STATIONS) REGULATIONS, 2023

ARRANGEMENT OF REGULATIONS

Regulation

PART I—PRELIMINARY

- 1—Citation.
- 2—Interpretation.
- 3—Application.
- 4—Objects of the Regulations.
- 5—Guiding principles.

PART II—DEVELOPMENT OF ROADSIDE STATIONS

- 6— Location of a roadside station.
- 7—Authority to develop a roadside station.
- 8—Feasibility study.
- 9—Consultation prior to development of a roadside station.
- 10—Application for approval to develop a roadside station.
- 11—Development of a roadside station through Public Private Partnership.
- 12—Approval process.
- 13—Road side stations operators.
- 14—Renewal of a licence.
- 15—Role of a roadside stations operator.
- 16—Geofencing and *gazettement* of roadside stations.
- 17—Register.

PART III—STANDARDS FOR ROADSIDE STATIONS

- 18—Types of roadside stations.
- 19—Design and construction standards.
- 20—Operations standards.
- 21—Health and safety standards.
- 22—Spaces for dangerous goods.
- 23—Roadside station status.
- 24—Signage.

PART IV—MISCELLANEOUS

- 25—Additional services.
- 26—Fees
- 27—Incentives.
- 28—Compliance checks.
- 29—Offences and penalties.
- 30—Compliance period.
- 31—Complaints resolution mechanism.
- 32—Mediation, conciliation and negotiation.
- 33—Access to information.
- 34—Digitization.

FIST SCHEDULE. — Application Forms

SECOND SCHEDULE — Minimum acreage and facilities for a roadside station

THIRD SCHEDULE. — FEES

THE KENYA ROADS ACT, 2007

(No. 2 of 2007)

IN EXERCISE of the powers conferred by section 46(2)(b) of the Kenya Roads Act, 2007 the Kenya National Highways Authority, Kenya Rural Roads Authority and Kenya Urban Roads, with the approval of the Cabinet Secretary, makes the following Regulations—

THE KENYA ROADS (ROADSIDE STATIONS) REGULATIONS, 2023

PART I — PRELIMINARY

Citation. 1. These Regulations may be cited as the Kenya Roads (Roadside Stations) Regulations, 2023.

Interpretation. 2. (1) In these Regulations, unless the context otherwise requires—

“Act” means the Kenya Roads Act, 2007;

No. 2 of 2007 “Authority” has the meaning assigned to it under section 2 of the Act;

“government agency” includes national government ministries, state departments, state corporations and county governments;

“National Land Commission” means the National Land Commission established by Article 67 of the Constitution;

No. 33 of 2012 “National Transport and Safety Authority” means the National Transport and Safety Authority established under section 3 of the National Transport and Safety Authority Act, 2012;

L.N No. 2 of 2016 “national roads” means roads classified as ‘class S, A, B and C’ in the Classification and Register of Roads, 2016;

“Northern Corridor” means the multimodal trade route linking the landlocked countries of the Great Lakes Region with the Kenyan maritime sea port of Mombasa;

“Northern Corridor Transit and Transport Coordination Authority” means the Authority established pursuant to the Northern Corridor Transit and Transport Agreement signed in 1985;

No. 14 of 2021

“public private partnerships” has the meaning assigned to it under section 2 of the Public Private Partnerships Act, 2021;

“private person” means a person who is not a government agency;

No. 14 of 2021

“private party” has the meaning assigned to it under section 2 of the Public Private Partnership Act, 2021;

“roadside station” means a roadside development established along a national road, containing facilities specified in the Second Schedule, for purposes of providing amenities for road users;

“roadside station developer” means the Authority or a person authorized to develop a roadside station;

“roadside station operator” means a person who is authorized to manage, operate or maintain a roadside station;

Application.

3. These Regulations shall apply to roadside stations along national roads.

Object of the Regulations.

4. The object of these Regulations is to—

- (a) provide for the development, operationalization and management of roadside stations;
- (b) provide for the requirements for services and amenities in a roadside station for use by motorists and other roads users;
- (c) enhance road safety through provision of rest facilities for of drivers;
- (d) promote investment and socio-economic development in Kenya;
- (e) enhance safety for cargo on transit; and

- (f) strengthen roadside development control;
- (g) enhance revenue collection by increasing efficiency in the logistics chain along the national roads.

Guiding principles

5. In the implementation of these regulations, the Authority shall be guided by the following principles—

- (a) promotion of road safety for all road users;
- (b) promotion of national values and principles of governance provided under Article 10 of the Constitution, 2010;
- (c) promotion of the Bill of rights under Chapter Four of the Constitution, 2010;
- (d) respect for the functional and institutional integrity of the two levels of government
- (e) the requirement for consultation and co-operation as provided under Article 6(2) and 189 of the Constitution, 2010; and
- (f) the need to minimize intergovernmental disputes while co-operating in exercising their functions.

PART II—DEVELOPMENT OF ROADSIDE STATIONS

Location of a roadside station.

6. (1) The Authority shall determine the location of a roadside station.

(2) In determining the location of a roadside station, the Authority shall consider—

- (a) the demand for the utilization of the roadside station;
- (b) availability of land;
- (c) funding mechanism for the development of the roadside station;

(d) the type of roadside stations and the amenities to be provided; and

(e) distance between roadside stations.

(3) A roadside station shall not be developed on a road reserve.

(4) A roadside station shall not be further than six hundred meters from the road.

(5) The Authority may consult the Northern Corridor Transit and Transportation Coordination Authority in determining the location of a roadside station along the Northern Corridor.

Authority to develop a roadside station

7. (1) A person who intends to develop a roadside station shall seek approval from the Authority in accordance with these Regulations.

(2) A roadside station may be developed—

(a) by an Authority;

(b) through public private partnership between a private party and an Authority;

(c) by a private person; or

(d) by a government agency.

Feasibility study.

8. (1) A roadside developer who intends to develop a roadside station shall conduct a feasibility study before commencement of the development.

(2) The study conducted under paragraph (1) shall contain —

(a) technical feasibility;

(b) financial feasibility;

(c) legal feasibility;

(d) operational feasibility; and

(e) market feasibility.

(3) The feasibility study shall be conducted at least six months prior to submission to the Authority.

Consultations
prior to develop a
roadside station.

9. (1) Prior to developing a roadside station, a the roadside station developer shall make appropriate consultations with persons who are likely to be affected by the proposed development.

(2) The consultation referred to in paragraph (1) may

- (a) involve notification, either directly or by advertisement, to persons, or their representatives, who are likely to be affected by the proposed development;
- (b) invite submissions to be made by a specified date; or
- (c) invite participation in public hearings to be held concerning the proposed development.

(3) The roadside station developer shall ensure that—

- (a) all comments and submissions are considered before the development is commenced; and
- (b) a report on the consideration of comments and submissions is made public.

Application for
approval to
develop a
roadside station.

10. (1) A person who intends to develop a roadside station shall apply to the Authority, in Form RSS 1 set out in the First Schedule, for approval.

(2) The application form shall be accompanied by—

- (a) application fee;
- (b) feasibility study;
- (c) traffic study;

- (d) approved architectural plans and designs setting out the minimum requirement of the type of roadside station to be developed;
- (e) environmental and social impact assessment statements;
- (f) proof of land ownership;
- (g) tax registration certificate;
- (h) tax compliance certificate;
- (i) cadastral map;
- (j) implementation plan; and
- (k) public consultation report.

(3) In addition to the documents listed under paragraph (2) a private person applicant shall provide—

- (a) proof of business registration;
- (b) confirmation of business ownership;
- (c) tax registration certificate for the business and the business owners; and
- (d) tax compliance certificate for the business and the business owners.

(4) Where the land upon which an Authority seeks to develop the roadside station is—

- (a) public land, that does not belong to the Authority, the Authority shall consult the National Land Commission prior to the development; or
- (b) private land or community land the Authority, in consultation with the National Land Commission, may acquire the land by way of purchase or compulsory acquisition in accordance with the Land Act, 2012.

(5) The Authority shall ensure the roadside station design and development adhere to the standards set out in this Regulations.

Development of a roadside station through public private partnership

No. 14 of 2021

11. Where the Authority seeks to develop a roadside station in partnership with a private party, the provisions of the Public Private Partnership Act, 2021 shall apply.

Approval process.

12. (1) Upon receipt of the application form and the supporting documents, the Authority shall review the documents and—

- (a) approve the application; or
- (b) reject the application.

(2) Where the Authority approves the application, it shall issue the applicant the approval to develop the roadside station within seven days from the date of the decision.

(3) Where the Authority rejects the application, it shall notify the applicant of its decision within fourteen days, from the date of the decision, stating the reasons thereof.

(4) The Authority shall consider the application received under paragraph (1) within twenty eight days from the date of submission.

Roadside station operators.

No. 33 of 2015

13. (1) A roadside station operator shall apply to the Authority in Form RSS 2 as set out in the First Schedule, for approval.

(2) Where the Authority has developed a roadside station, the Authority shall apply the provisions of the Public Procurement and Assets Disposal Act, 2015 in selection of a roadside station operator.

(3) Upon payment of the requisite fee, the Authority shall issue an annual roadside station access and operation licence to a roadside station operator.

(4) Where a roadside station developer seeks to operate a roadside station, the roadside station developer shall apply, in Application Form RRS 2 prescribed in the First Schedule, for

the annual roadside station access and operation licence to the Authority.

Renewal of a license.

14. A roadside station operator shall, three months to the expiry of a the licence, apply for renewal of the licence and pay the licence fees specified in regulation 27(b).

Role of a roadside station operator.

15. A roadside station operator shall—

- (a) ensure the amenities provided in the roadside station are compliant with the standards set in these Regulations;
- (b) notify the nearest rapid response unit of any trucks conveying goods under custom control that stay at the roadside station for more than forty eight hours;
- (c) ensure the relevant trade licence and permit are up to date;
- (d) cause to be kept a record of all motor vehicles entering the roadside station;
- (e) report noticeable cases of tampering with transit cargo; and
- (f) ensure compliance with these Regulations and any other written law.

Geofencing and gazettment of roadside stations.

16. The Kenya Revenue Authority Commissioner responsible for the management of customs shall geofence and *gazette* a roadside station upon certifying that the roadside station is compliant with the provisions of Section 12 of the East Africa Community customs Management Act, 2004.

Register

17. The Authority shall maintain a register of—

- (a) roadside stations;
- (b) roadside station developers; and
- (c) roadside station operators.

PART III—STANDARDS FOR ROADSIDE STATIONS

Types of roadside stations

18. (1) A roadside station may be classified as—

- (a) large;
- (b) medium; or
- (c) small

(2) Each roadside station shall conform to the specifications and provide the services set out in the Second Schedule

Design and construction standards.

19. (1) In the designing and construction of amenities in a roadside station, the roadside station developer shall comply with the design and construction standards applicable in Kenya.

(2) The roadside station developer shall ensure a roadside station is constructed in a manner that is accessible to persons living with disability.

Operation standards.

20. (1) The roadside station shall operate on twenty-four-hour basis.

(2) A roadside station operator shall ensure the services and amenities in the roadside station are licensed by the relevant authorities.

(3) A roadside station operator shall ensure adequate and appropriate staffing of the roadside station for purposes of maintaining high standards of service delivery.

Health and safety standards.

21. (1) A roadside station operator shall ensure services offered in a roadside station adhere to the health and safety standards applicable in Kenya.

(2) A roadside station operator shall ensure the roadside station has—

- (a) hand washing points;
- (b) free, clean and adequate sanitation facilities;
- (c) emergency response services; and

(d) garbage disposal points.

Spaces for dangerous goods.

22. (1) The roadside station operator shall designate spaces for dangerous goods.

(2) In this regulation—

“**dangerous goods**” means explosives, ammunition, petroleum or any inflammable substance.

Cap. 114

“**ammunition**” has the meaning given in section 2 of the Firearms Act;

Cap. 115

“**explosives**” has the meaning given in section 2 of the Explosives Act;

Cap. 116

“**petroleum**” has the meaning given in section 2 of the Petroleum Act;

Roadside station status.

23. (1) The Authority shall confer to a roadside station the roadside station status upon confirmation that a roadside station is compliant with these Regulations.

(2) Upon conferment of the status in paragraph (1) the roadside station operator shall cause to be displayed, at a conspicuous location in or around the station, the name ‘Roadside Station’.

(3) A roadside facility conferred with the roadside station status shall have the incentives under regulation 28.

Signage.

24. The Authority shall put in place signage for a roadside station in accordance with the applicable road design manual.

PART IV—MISCELLANEOUS

Additional services.

25. A roadside station developer and a roadside operator may provide the following additional services in a roadside station —

- (a) a weigh bridge;
- (b) gym facilities; or
- (c) a police post.

Fees.

26. In the development and operationalization of a roadside station, a roadside station developer or a roadside station operator shall pay fees to, the Authority, as specified in the Third Schedule.

Incentives.

27. (1) A Roadside station developer and a roadside station operator may be granted tax incentives as specified in the respective tax laws.

(2) Roadside station developers, operators and users shall have the following benefits—

- (a) access to infrastructure;
- (b) controlled development;
- (c) enhances security surveillance;
- (d) convenient access to government services; and
- (e) garbage collection.

(2) Notwithstanding paragraph (1) and (2) the Cabinet Secretary may grant roadside station developers and roadside station operators the following incentives—

- (a) signage by the Authority;
- (b) free internet connection; and
- (c) in consultation with the relevant county government, discounted business permits and licence rates.

Compliance checks.

28. The National Transport and Safety Authority may conduct compliance checks at any roadside station subject to the relevant laws.

Offences and penalties.

29. (1) A person who—

- (a) develops or operates a roadside station without authorization from the Authority; or

(b) brands a facility along a national road as a Roadside station without authorization under regulation 24,

commits an offence and shall be liable, on conviction to a fine not exceeding twenty thousand shillings or to imprisonment for a term not exceeding six months or to both.

(2) A person who damages or in any way interferes with any structure of a roadside station or other in property within or around a roadside station commits an offence and shall be liable, upon conviction, to the penalty stated under section 58 of the Act.

(3) The Authority may—

(a) suspend, cancel or withdraw the license of a roadside station developer or operator who contravenes any provisions of these Regulations; or

(b) where it deems necessary, order inspection of a roadside station to ensure compliance with these Regulations; or

(c) subject to inspection, order for the closure a roadside station.

Compliance period.

30. Any person who provides facilities and services for road users along national roads and intends to develop or operate the same facility as a roadside station shall be required to comply with the provisions of these Regulations within two years from the date of coming into effect of these Regulations.

Complaint resolution mechanism.

No.23 of 2011

31. (1) The Authority shall put in place a complaints handling mechanism in line with the guidelines issued by the Commission on Administrative Justice established under the Commission of Justice Act, 2011.

(2) Every roadside station operator shall develop a procedure, for handling complaints from persons who are aggrieved by its services.

Mediation, conciliation and negotiation.

32. (1) The Authority may, in writing, advise parties to a complaint that the dispute may be best resolved through mediation, conciliation or negotiation.

(2) Where both parties to a complaint consent to mediation, conciliation or negotiation the Authority shall, in consultation with the parties, fix an appropriate date, time and venue for the meeting.

(3) Parties to mediation, conciliation or negotiation process shall determine the conduct of the meetings.

Access to information.

33. (1) The Authority shall provide information on roadside station matters to the public, through—

- (a) the Authority's official website;
- (b) print media;
- (c) electronic media; or
- (d) public fora.

(2) The Authority shall sensitize the public on roadside stations.

Digitization.

34. To enhance efficiency, the Authority may digitize the processes involved in the development, operation and use of a roadside station.

FIRST SCHEDULE

RSS FORM 1

r.10 (1)

APPLICATION FORM FOR ROADSIDE STATION DEVELOPER

(Please tick as appropriate)

	Kenya National Highways Authority		Kenya Rural Roads Authority		Kenya Urban Roads Authority
--	--	--	------------------------------------	--	------------------------------------

1. Personal Information:

Name of Applicant: _____

Company Name (if applicable): _____

Physical Address: _____

Postal Address: _____

Telephone Number: _____ Mobile Number: _____

Email Address: _____

2. Land Ownership Information

Please provide proof of ownership or leasehold rights for the land on which the roadside station will be developed, and up-to-date title deeds free from disputes or encumbrances.

3. Type of Station:

Please indicate the type of station to be developed:

Small Station

Medium Station

Large Station

4. Site Plan and Layout:

Please attach a detailed site plan and layout of the proposed roadside station, showing the location of all facilities, access roads, parking areas, and other amenities.

5. Environmental Impact Assessment (EIA):

Please attach the EIA report and the EIA license from NEMA, identifying potential environmental impacts and proposing measures to mitigate any adverse effects.

6. Building and Construction Permits:

Please attach the building and construction permits from the relevant local authorities, demonstrating compliance with building codes and safety standards.

7. Business Registration and Tax Compliance:

Please attach all necessary business licenses and permits, proof of business registration with relevant government agencies, and evidence of tax compliance.

8. Compliance with KeNHA Guidelines:

Please attach a detailed report showing how you will comply with all KeNHA guidelines and requirements for roadside station developers and operators, including design standards, safety requirements, and operational procedures.

9. Financial and Operational Capacity:

Please provide evidence of sufficient funding, management expertise, and resources to sustain the project in the long term.

10. Feasibility Study Report:

Please attach a feasibility study report not older than 12 years, which assesses the viability and profitability of the roadside station project. The report should include market analysis, demand projections, financial projections, and risk analysis, among other things.

11. Declaration:

I hereby declare that the information provided in this application is true and accurate to the best of my knowledge and that I have attached all necessary documents.

Signed: _____

Date: _____

RSS FORM 2

r.13(1),(4)

APPLICATION FORM FOR ROADSIDE STATION OPERATOR LICENSE

1. Personal Information:

Name of Applicant: _____

ID Number: _____

Phone Number: _____

Email Address: _____

2. Business Information:

Business Name: _____

Business Registration Number: _____

Business Address: _____

Type of Business: _____

Number of years in operation: _____

3. Station Information:

Proposed location of the Roadside station: _____

Type of Roadside station services: _____

Number of staff to be employed: _____

4. Environmental Considerations:

Describe the measures that will be taken to ensure environmental conservation and sustainability at the station: _____

5. Safety Standards:

Describe the measures that will be taken to ensure the safety of customers, staff, and the general public at the station: _____

6. Customer Service:

Describe the measures that will be taken to ensure good customer service and support to motorists who stop at the station: _____

7. Financial Stability:

Provide financial statements and other supporting documentation that demonstrate your financial stability and capacity to run the station effectively and sustainably:

8. Declaration:

I, the undersigned, hereby declare that the information provided in this application form is true and accurate to the best of my knowledge and belief.

Signature: _____

Date: _____

FIRST DRAFT

SECOND SCHEDULE

r.18(2)

MINIMUM ACREAGE AND FACILITIES FOR A ROADSIDE STATION

No.	Type of roadside station	Minimum acreage (acres)	Minimum Parking Slots	Key Facilities and services
1.	Large	10 and above.	200	1. Sanitation facilities; 2. Rest rooms/driver's accommodation 3. Petrol service station;

				<ol style="list-style-type: none"> 4. Electric car charging points; 5. Car service center/workshop; 6. Towing and recovery services 7. Restaurant; 8. ATM/Banking facilities; 9. Convenience stores; 10. Health clinic; 11. Market stalls; 12. Green areas/landscaping; 13. Social zone; 14. Firefighting equipment including a fire engine; 15. Internet connection; 16. Office space, for government officials; 17. Parking spaces: <ol style="list-style-type: none"> (a) Large bus parking; (b) Minibus parking; (c) Small cars parking; (d) Truck parking: for loaded and empty dry cargo trucks; (e) Truck parking: for loaded and empty wet cargo trucks; (f) Truck parking for non-convectional cargo trucks; 18. Access roads; 19. Adequate lighting. 20. Rapid respond units; 21. Electric fence around the facility; 22. CCTV cameras capable of relaying live feed to the centralized command centre. 23. Twenty four hour surveillance/guard/security services; 24. Smart gate gadgets with capability to integrate with customs monitoring systems and capture truck, trailer and container number at entry and exits points; 25. Designate area as a 'transshipment yard, an exports stuffing area and a customs warehouse where trucks issued with form F89 (Notice of goods deposited in a customs warehouse) and Form C37 (seizure notices) shall be deposited.
2.	Medium	6 to 10	100 to 200	<ol style="list-style-type: none"> 1. Sanitation facilities; 2. Rest rooms/driver's accommodation 3. Petrol service station; 4. Electric car charging points; 5. Car service center/workshop; 6. Towing and recovery services

				<ul style="list-style-type: none"> 7. Restaurant; 8. ATM/Banking facilities; 9. Convenience stores; 10. Health clinic; 11. Market stalls; 12. Green areas/landscaping; 13. Social zone; 14. Firefighting equipment including a fire engine; 15. Internet connection; 16. Office space, for government officials; 17. Parking spaces: <ul style="list-style-type: none"> (a) Large bus parking; (b) Minibus parking; (c) Small cars parking; (d) Truck parking: for loaded and empty dry cargo trucks; (e) Truck parking: for loaded and empty wet cargo trucks; (f) Truck parking for non-convictional cargo trucks; 18. Access roads; 19. Adequate lighting. 20. Rapid respond units; 21. Electric fence around the facility; 22. CCTV cameras capable of relaying live feed to the centralized command centre. 23. Twenty four hour surveillance/guard/security services; 24. Smart gate gadgets with capability to integrate with customs monitoring systems and capture truck, trailer and container number at entry and exits points; 25. Designate area as a 'transshipment yard, an exports stuffing area and a customs warehouse where trucks issued with form F89 (Notice of goods deposited in a customs warehouse) and Form C37 (seizure notices) shall be deposited.
3.	Small	3 to 6	50 to 100	<ul style="list-style-type: none"> 1. Sanitation facilities; 2. Rest rooms/ drivers accommodation; 3. Parking 4. Restaurant 5. Health clinic 6. Guard/security services

FIRST DRAFT

THIRD SCHEDULE

r.26

SCHEDULE OF FEES

Service Provided	Charge Fee (in KES)	
	In All Cities & Municipal	All other areas

Application fee Roadside Station Developer along the National Roads (one-time)	20,000	20,000
Annual license fees operating a Roadside Station along the National Roads (Renewal Fees)	100,000	50,000
Penalty for operating Roadside Station without an annual license	500,000	250,000
Penalty for parking truck outside Roadside Station per day	30,000	30,000
Truck towing charge to the nearest Road side Station (Charge per km)	2,500 for the first 1 Km and 2, 000 for every additional KM. Less than a KM will charge a minimum of Kes 2,500	2,500 for the first 1 Km and 2, 000 for every additional KM. Less than a KM will charge a minimum of Kes 2,500
Truck Clamping fee (one-time charge)	2,500	2,500
Illegal truck parking on the national road shoulders or unlicensed space on the national road reserve per day	30,000	30,000
Truck Parking fees on a Roadside Stations (0-2 hours)	Free	Free
Truck Parking fees on a Roadside Stations (2hrs-7hrs 59mins)	200	150
Truck Parking fees on a Roadside Stations (24hrs)	500	400
Restrooms	Free	Free
Battery jump start in a Roadside Station	200	200
Tire inflation	Free	Free
Convenience store	Varies	Varies
Fast food restaurant	Varies	Varies
Car wash	Varies	Varies
Accommodation rooms	Varies	Varies
Fueling (per liter)	Varies	Varies

1. FEES FOR ROADSIDE STATIONS (RSS) FACILITY

2. FOR USE OF PORTION OF A ROAD RESERVE ON NATIONAL AND URBAN ROADS OR ABUTTING AREA

CATEGORY	DESCRIPTION	CURRENT RATE (AS PER 2013 REGULATIONS)	2023 RATE (KSHS)
ACCESS	On application for consideration to erect a structure on a road reserve or abutting Area	KShs 1000	Kshs 1,000
ADVERTISING	On grant of approval to place Commercial Advertisements or Billboards on road reserves or abutting areas.	(a)KShs 5,000.00 per square metre of commercial advertisements or billboards placed within road reserves and abutting areas in Cities and Municipalities. (b) KShs.4000.00 per square metre of commercial advertisement or billboard placed within road reserves and areas abutting road reserves in other areas.	(a) KShs 1700.00 per square metre of commercial advertisements or billboards placed within road reserves and abutting areas in Cities and Municipalities (b) KShs. 1400.00 per square metre per annum of commercial advertisement or billboard placed within road reserves and areas abutting road reserves in other areas. With a minimum of 5000 p.a
LED SCREEN	On grant of approval to place Led Screens on road reserves or abutting areas.	KShs 5,000 per square metre per annum of led screen placed within road reserves and abutting areas in Cities and	KShs 5,000 per square metre per annum

		Municipalities.	
FIBRE	On installation and removal of underground power, telephone or fibre optic cables or any other structure on the road reserve or abutting area. On relocation of overhead power or telephone posts or poles or any other structure erected on the road reserve or abutting area.	KShs.500.00 per km length of cable/duct placed. KShs 2,500.00 per km	KShs. 50.00 per metre length of cable/duct placed p.a with minimum of KShs 5,000 p.a
BRIDGE ATTACHMENT			KShs 5,000 per metre p.a
WATER &SEWER	On installation and removal of water and sewerage pipes.	KShs 500.00 per km length of pipe placed.	KShs 50.00 per metre length of pipe placed p.a with minimum of KShs 5,000
SIGNAL MASTS			120,000 p.a (size)

a) ROADSIDE DEVELOPMENT

B. CHARGES FOR EXCAVATIONS FOR PIPES, DUCTS OR CABLE CROSSINGS UNDER ROAD PAVEMENT

The amounts set out in the table shall be paid to the Road Authority per metre length of the road carriageway excavated:

1.To lay pipes, ducts or cables not exceeding 0.5 meter diameter-

	(KSh)	(KSh)	(KSh)
Surface Type			
Bitumen	100,000	80,000	50,000
Gravel	30,000	25,000	20,000

Earth	10,000	10,000	10,000
-------	--------	--------	--------

2. To lay pipes, ducts or cables not exceeding 0.5 meter diameter-

	ROAD CLASS A	ROAD CLASS B	ROAD CLASS C
Surface Type			
Bitumen	150,000	120,000	75,000
Gravel	45,000	37,000	30,000
Earth	15,000	15,000	15,000

C) FEES AND CHARGES FOR APPROVAL TO CONSTRUCT ACCESS ROAD OR LANE TO PREMISES

1. A person may upon payment of the requisite fee apply to the Director General, of the Road Authority for approval to construct a road to access his premises.

2. Fees and charges payable for access to premises shall be as set out in the table below

Description	Rate (KSh.)
Fees payable upon application for approval to construct access road/ lane premises.	KShs 200,000 with an access application fees of Kshs 5,000 payable

3. USE OF ROAD RESEARVE FOR PRIVATE BUSINESS SCHEDULE OF FEES FOR LEASING OF THE LAND ON THE NATIONAL OR URBAN ROAD RESEARVE- 2023

S/No	Lease Category	Description	Rate (KShs)	
			Cities	Municipalities & Other areas
1.	Long term lease (10-29years and 11 months)	a) Application Fees (Non-Refundable)	20,000	10,000
		b) Processing Fees: <ul style="list-style-type: none"> • Site evaluation • Planning • Survey • Valuation • Boundary Verification 	300,000	250,000
		c) Administrative Fees <ul style="list-style-type: none"> • LMC • Land Lease Dispute 	100,000	70,000

S/No	Lease Category	Description	Rate (KShs)	
			Cities	Municipalities & Other areas
		Resolution Committee		
		Stand Premium	15% of the unimproved site value	15% of the unimproved site value
		Annual Rent	10% of the unimproved site value	10% of the unimproved site value
		Lease Review Fees	50,000	50,000
		Rent Escalation Rate	15% of the unimproved site value after every 5 years	15% of the unimproved site value after every 5 years
		Transfer of lease / Change of the Account Details	2.5% of the unimproved site value at the time of transfer	2.5% of the unimproved site value at the time of transfer
		Application Fees (Non-Refundable)	10,000	5,000
		d) Processing Fees: <ul style="list-style-type: none"> • Site evaluation • Planning • Survey • Valuation • Boundary Verification 	200,000	150,000
		e) Administrative Fees <ul style="list-style-type: none"> • LMC Land Lease Dispute Resolution Committee	100,000	70,000
		Stand Premium	15% of the unimproved site value	15% of the unimproved site value
		Annual Rent	10% of the unimproved site value	10% of the unimproved site value
2.	Medium term lease (5-9years and 11 months)			

S/No	Lease Category	Description	Rate (KShs)	
			Cities	Municipalities & Other areas
		Lease Review Fees	50,000	50,000
		Rent Escalation Rate	13% of the unimproved site value after every 5 years	13% of the unimproved site value after every 5 years
		Transfer of lease / Change of the Account Details	2.5% of the unimproved site value at the time of transfer	2.5% of the unimproved site value at the time of transfer
		Application Fees (Non-Refundable)	5,000	3,000
		f) Processing Fees: <ul style="list-style-type: none"> • Site evaluation • Planning • Survey • Valuation • Boundary Verification 	30,000	20,000
		g) Administrative Fees Land Lease Dispute Resolution Committee	20,000	15,000
		Stand Premium	10% of the unimproved site value	10% of the unimproved site value
		Annual Rent	15% of the unimproved site value	15% of the unimproved site value
		Lease Review Fees	Minimum of Kshs 5,000	Minimum of Kshs 5,000
		Rent Escalation Rate	5% annually	5% annually
		Renting of Improved Sites (Building)	60% of the assessed let table annual rent	60% of the assessed let table annual rent
3.	Short term lease (6months-4years and 11 months)			

S/No	Lease Category	Description	Rate (KShs)	
			Cities	Municipalities & Other areas
		Transfer of lease / Change of the Account Details	5% of the unimproved site value at the time of transfer with a minimum of Kshs 5,000.	5% of the unimproved site value at the time of transfer with a minimum of Kshs 5,000
4.	Temporary Occupational License (1 day- 6 Months), Non Renewable.	Rent fees	Kshs100 per Sqm / per day with a minimum of Kshs 3,000	Kshs50 per Sqm / per day with a minimum of Kshs 1,000
5.	Copies of plans	Sale of KeNHA Land Asset Plans	A4 Size Kshs 200	A4 Size Kshs 200
			A3 Size Kshs 500	A3 Size Kshs 500
			A 1 Size Kshs 1000	A 1 Size Kshs 1000
			A 0 Size Kshs 2000	A 0 Size Kshs 2000
6.	Information	Non- technical and advisory information	Free	Free
7.	Replacement/ Reconstruction of Documents (Certified Copies)	Occupation Certificate, Beacon Certificate, Lease Document, etc.	Kshs 500 per document	Kshs 500 per document
8.	Site visit requests		As per the AA rates/ Ministry of transport Rates	As per the AA rates/ Ministry of transport Rates

D. CHARGES FOR ISSUANCE OF EXEMPTION PERMITS FOR MOVEMENT OF ABNORMAL/OVERSIDED LOADS

The charges payable upon application for issuance of exemption permits for abnormal oversize loads are set out in table below:-

Description	KShs.
Upto 25,000 kg of oversize load	5,000
Exceeding 25,000kg of oversize but less than 50,000kg	10,000
Oversize cargo exceeding 50,000kg	250,000
Exceeding 2.65m maximum overall vehicle width with projection beyond the width of the vehicle	5000
Exceeding 4.20m maximum overall vehicle height, laden or unladen, measure from the road surface	10000
Exceeding 12.50m maximum overall length of rigid chassis goods or passengers vehicle	15000
Exceeding 17.40m maximum overall length of articulated vehicle including the semi-trailer	20000
Exceeding 22.00m maximum overall length of a combination of a motor vehicle and a drawbar trailer or vehicle and semi-trailer with a drawbar trailer coupled to the latter.	25000

Installed Weighbridges along National Roads

No	Station Name	Type
1	Mariakani (along A109)	Operational - Static
2	Mtwapa (along B8)	Operational – Static
3	Athi River (along A104)	Operational – Static
4	Isinya (along 104)	Operational – Static
5	Juja (along A2)	Operational – Static
6	Mai Mahiu (along B3)	Operational – Static
7	Gilgil (along A104)	Operational - Static
8	Eldoret (along A104)	Closed – Mobile
9	Webuye (along A104)	Operational - Static
10	Malaba (along A104)	Closed – Mobile
11	Isebania (along A1)	Operational - Static
12	Kisumu (along B1)	Closed - Mobile
13	Busia (along B1)	Operational - Static